

# DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR JUNE 19, 2017

UNAPPROVED

**Present:** Karla Karstens, Brian Goodwin, Steve Perkins, Kristin Caterer, Barbara Mieder; librarians Marti Fiske and Sarah Hibbeler (Youth Services Librarian)

**Absent:** Jeff Dannies, Jude Hersey

**Secretary's report:** The secretary's report was approved with no corrections or additions.

**Friends of the Library report:**

- The Friends are very busy making plans for the July 4 book sale.
- Signage will be very important this year because of the change in location.

**Budget report:**

- The budget target is 92%. The fiscal year ends June 30, and it looks like the only line which might have a surplus is Building Maintenance (due primarily to a lack of heat issues this year).

**Staff report:** Sarah Hibbeler reported:

- The second full year of pre-school bookmobile visits has just concluded.
- The bookmobile enables a visit by a librarian to Williston preschools to bring theme-based programs for toddler and preschool story times. These visits include singing, dancing, and movement.
- On average Sarah reaches 150 children per month.
- In addition to story times she gives materials support to teachers, including books from the library's as well as the bookmobile's collection.
- She is working on building the collections to complement the programs' needs, especially with content-rich materials.
- The library has received good feedback on the services we're providing, but the preschools also help the library fill in holes in our collection.
- Due to universal preschool, there are fewer children attending story time in the library so these visits help us reach more Williston children.
- The official start of the summer reading program will be the pet parade on Saturday. This year the library instituted on-line sign-ups for the reading program on the last day of school. So far approximately 120 youth (up to grade 5) and 45 teens have signed up.
- New this year is the Rubber Ducky Reading Program. This encourages parents of children ages 0-3 to do literacy programs with their children.

**Librarian's report:**

- Most of the statistics were up this month.

**Old business:**

- The staff attended the Vermont Library Association conference in May.
- Marti Fiske was elected the Vermont Chapter Counselor to the American Library Association.

**New business:**

- As Chair of the Board, Karla had her yearly meeting with Town Manager, Rick Maguire. He gave the library credit on how the librarians handled the incident with the man who had a heart attack while at the library. They discussed the pay grades for the librarians (with no results). They also discussed future library expansion. He mentioned his desire for more data on library programming (not just the number of attendees). Marti is already planning to do this, and she showed the Trustees the data from a recent technology program. Discussion followed as to how to make this information most useful to the library as well as to Rick Maguire and the members of the Select Board.
- The plan to watch a trustee training video didn't work as Marti was unable to log into the site. It was decided that she would email the information to Trustees who would consider this "homework" in place of the July meeting.

**Adjourn:** The meeting was adjourned at 8:09.

**Next meeting:** August 21, 2017, at 7 p.m.