

# Friends of the Dorothy Alling Memorial Library

April 3, 2017

Meeting called to order at 7pm.

Present: Barbara Mieder, Mary Lue Rodes, Esther Perelman, Joanne Arsenault, Shannon Hiltner, Marti Fiske, Ann Park

Minutes of 3/8/17 were corrected and accepted.

Correspondence: Bill for sending books to Native American schools.

Treasurer's Reports: checking account - \$18,317.11, CDs - \$12,129.26 & \$10,249.12

Librarian's Report: Allison Benkwitt will start as the Technical Services person on 4/18/17 for 25 hours/week. There will soon be a video screen at the Circulation Desk to show information about the library.

Treasurer audit: Ann described conversations she had with two financial consultants about safeguarding Friends accounts. Whenever a check is written to cash (book sale change), the treasurer should have a second person verify the amount of cash that's distributed at the book sale. Almost all other checks are backed up with a bill/request for funds so a second person should do a yearly audit of the Friends expense/income report and those bills. Esther volunteered to validate the 2016 Friends account.

April Event: "Astronomy For Everyone" will be at 11am on Saturday April 22. Marti is working that day and can introduce the program. Barbara and Shannon will come at 10:30 to set up. No refreshments.

Book Sale: Discussion about the alternative location for this year (WCS old gym and cafeteria): will we need more tables, what route will we use to get the books from the library to the book sale, what categories of books should be set up in the cafeteria, where should the cashier tables be located? Tentatively, we will put "cookbooks and how to/self help" in the cafeteria with the "Specials", "Media", and "Vermont books"; we will have a cashiers table in the hallway and in the cafeteria; we will order 60 tables (instead of 55). Closer to the sale, Marti will have an idea of the size of various categories of books so we can decide for sure what categories go in the cafeteria. We will also check on available tables in the cafeteria (not any that have seats attached). We decided to have the tables delivered in the morning on June 30 and set them up that afternoon (rather than do the tables & book set up on the same day), book set up will be Saturday July 1 starting at 8am. Book sale is Monday 4-6 (volunteers 3-4) and Tuesday 9-1. The tables will be picked up on Wednesday July 5<sup>th</sup>. Ann will order the tables and fans. Joanne will order the insurance. Joanne will get the balloons. We will decide closer to the book sale if we want to sell water on July 3<sup>rd</sup> and coffee on July 4<sup>th</sup> – as those sales are weather dependent.

Federal Government Budget cuts impact on DAML. We would lose about 10 services through the Dept. of Libraries, as well as the summer reading program materials, interlibrary loans, and statistic gathering support. There is going to be a march on Church Street in April to raise public awareness of these possible cuts.

Meeting adjourned at 7:55pm. Next meeting: May 1, 7pm