

# Friends of the Dorothy Alling Memorial Library

May 7, 2018

Meeting called to order at 7pm.

Present: Shannon Hiltner, Marti Fiske, Ann Park, Barbara Mieder, Esther Perelman

Minutes of 3/12/18 were accepted.

**Correspondence:** Thank you from the staff for their 3/22/18 holiday dinner at Asian Bistro.

**Treasurer's Report:** Checking account - \$20,824.95, CDs \$10,357.16 & \$12,257.12. The \$12,257.12 CD has been rolled over for one year until April, 2019 when we will combine it with the other CD, add money from the checking account to get a \$25,000 CD which will earn higher rates. Ann shared a new form from the New England Federal Credit Union about CD ownership which she will fill out and return to the NEFCU.

**Librarian's Report:** The library is getting close to the end of the fiscal year. There will be new furniture in the adult reading area. The old furniture has been sold or donated. Libby Marshall will be the new Bookmobile staff person. The summer reading program is starting early on June 4 to maintain student reading interest rather than having a break between the end of school and the start of the program.

**Spring Family Event:** There was an excellent speaker from VINS with 3 birds of prey. There were about 118 in attendance.

**Petty Cash issue:** Ann has worked on reconciling the petty cash receipts and deposits. Shannon will look over them. It was decided that Marti will give the treasurer a monthly amount to deposit rather than 4 or 5 deposits a month.

**Book sale spread sheet:** Ann presented a rough spread sheet for book sale income and expenses since 2013. It gives an overall picture of this event.

**Book Sale:** Thriftbooks.com will take our books, but do not provide boxes. They will pick up the leftover, boxed and wrapped books on pallets on July 5<sup>th</sup>. We decided to wrap all the books on the afternoon of July 4<sup>th</sup> and possibly store them outside under a canopy and a tarp for the July 5<sup>th</sup> pickup. The Friends may have to buy boxes in the future to ensure a uniform size for packing up unsold books. We won't supply water or coffee this year. We will have 5 oz cups available at the library drinking fountains. Marti has a prepared list of places where patrons can donate books that we don't take this year. The staff has the list and it is also available to give to patrons. Ann will submit another letter to the Observer for the May 24<sup>th</sup> issue reminding people that the donation dates are June 18-23, that adult materials must be recent- from 2010, and that there are no restrictions on children's materials. They just need to be good quality.

Meeting adjourned at 7:42.

Next meeting: June 4<sup>th</sup>, 2018 at 7pm.